



## APPLICATION FOR SPECIAL EXCEPTION

APPLICATION NO.: \_\_\_\_\_

DATE FILED: \_\_\_\_\_

**APPLICATION FEE: \$400.00**

(plus hourly Attorney, Consulting, and Engineering fees reimbursed as billed.)

*This application shall include a sketch plan drawn to an appropriate scale showing the property as it is intended to be developed or modified pursuant to the proposed special exception. Any special exception granted by the City Commission shall only apply to the property for which the permit was granted. Under no circumstances shall the special exception apply to any adjacent or contiguous property that may be acquired, subsequent to the issuance of the special exception.*

*Unless construction, specially permitted by the special exception, has actually been commenced within twelve (12) months following the date of issuance of such permit, such permit shall expire and be of no further force, validity, or effect.*

*Attach a complete, legible copy of the legal description of the property.*

1. Applicant's name: \_\_\_\_\_

2. Applicant's address: \_\_\_\_\_  
\_\_\_\_\_

3. Applicant's daytime phone number: ( ) - Fax number: ( ) - .

4. Name and address of the owner as shown in the public records of Baker County:  
\_\_\_\_\_  
\_\_\_\_\_

5. Complete property address: \_\_\_\_\_

6. Between streets : \_\_\_\_\_ and \_\_\_\_\_

7. Property Appraiser's real estate number(s): \_\_\_\_\_

8. Current zoning classification: \_\_\_\_\_

9. Current property use: \_\_\_\_\_

10. Land area (acres): \_\_\_\_\_

11. Exception sought: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

12. Section 3-97, Unified Land Development Regulations provides that, with respect to action upon Applications for Special Exceptions, the Board of Adjustment may not grant a special exception unless it makes a positive finding, based on substantial component evidence to the extent possible, on each of the following standards and criteria. Provide answers to the following questions pertaining to the standards and criteria:

i. The special exception complies with all elements of the Comprehensive Plan.  
\_\_\_\_\_

ii. The establishment, maintenance or operation of the special exception will not be detrimental to or endanger the public health, safety or general welfare and is not contrary to established standards, regulations or ordinances of other governmental agencies.  
\_\_\_\_\_

iii. Each structure or improvement is so designed and constructed that it is not unsightly, undesirable or obnoxious in appearance to the extent that it will hinder the orderly and harmonious development of Macclenny and the zoning district in which it is proposed.



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- iv. The special exception will not adversely impact the permitted uses in the zoning district nor unduly restrict the enjoyment of other property in the immediate vicinity nor substantially diminish or impair property values within the area.

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  - v. The establishment of the special exception will not impede the orderly development and improvement of the surrounding property for uses permitted in the zoning district and as allowed in the Comprehensive Plan.

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  - vi. Adequate water supply and sewage disposal facilities will be provided in accordance with the State and County health departments.

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  - vii. Adequate access roads, onsite parking, onsite loading and unloading berths and drainage have been or will be provided where required.

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  - viii. Adequate measures have been taken to provide ingress and egress to the property which is designed in a manner to minimize traffic congestion on local roads.

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  - ix. Adequate screening and buffering of the special exceptions will be provided, if necessary.

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  - x. The special exception will not require signs or exterior lighting which will cause glare, adversely impact area traffic safety or have a negative economic effect on the area. Any signs or exterior lighting required by the special exception shall be compatible with development in the zoning district.

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  - xi. The special exception will conform to all applicable regulations of the zoning district in which it is proposed.

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  - xii. The proposed use would not have an environmental impact inconsistent with the health, safety, and welfare of the community.

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  - xiii. The proposed use would not result in the creation of objectionable or excessive noise, light, vibration, fumes, odors, dust or physical activities inconsistent with existing or permissible uses in the area.

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  - xiv. The proposed use would not overburden existing public services and facilities.

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  - xv. The special exception meets all other requirements as provided for elsewhere in the Unified Land Development Regulations.

13. Additional information should the Board of Adjustment should consider for your request? \_\_\_\_\_

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The Applicant, at his cost, shall post a sign on the premises involved in this application. The sign(s) shall contain the date and time of the Board of Adjustment public hearing, the application number, a concise description of the variance request, and the phone number to City Hall where all questions should be directed. The sign(s) shall be posted within five (5) days after submitting the application. The sign(s) shall not be less than eighteen (18) inches in height and twenty-four (24) inches in width. The sign(s) shall be posted on the property at intervals of not more than 200 feet along all public streets. The sign(s) shall be plainly visible, unobstructed and legible from the street. The sign(s) shall be removed within ten (10) days after final action on the application by the Board of Adjustment.

